

Deer Creek-Lamont Schools
Bullying/Harassment Incident Report Form

Oklahoma School Security Act (70 O.S. § 24-100.3) requires each district to "...adopt a policy for the control and discipline of all children attending public school in that district, and for the investigation of reported incidents of harassment, intimidation, bullying, or threatening behavior."

Reporting Person Information (optional)

Name: _____ Relationship: _____

Telephone: _____ E-Mail: _____

Incident Details

School Site: _____

Date: _____ Time: _____ Room/Location: _____

Student Affected: _____ Grade: _____ Class: _____

Student(s) Initiating Bullying/Harassment:

_____ Grade: _____ Class: _____

_____ Grade: _____ Class: _____

Witness: _____

Witness: _____

Type of Alleged Harassment (circle all applicable)

Racial Sexual Religious Other _____

If you checked any item above and you are not getting help from the district, contact the US Department of Education's Office of Civil Rights to file a complaint.

Yes, this is a repeated offence.

No, this is a one-time incident.

Circle all below that apply. Inappropriate behaviors include:

Gesture, written, or verbal expression	Verbal fight Written or verbal threat Written note Written or verbal rumors Seclusion Embarrassing a student Other: _____
--	---

Physical Act	Physical fight Physical injuries Other: _____
Electronic Communication	<u>Identify the component used:</u> Cell phone Audio or visual image Instant message/email Gaming Social networking/media Blog Other: _____
Damage of student's property	Property damage Stolen or missing property Other: _____
Reasonable fear of harm to person or property	Fear of harm to person Fear of harm to property Other: _____
Disrupt or interfere with school's educational Mission or the education of student	Changes in attendance: absences, tardies Missing classes/parts of school day Changes in grades Changes in participation of school activities Avoidance of elements: lunch, bus, recess Other: _____

Additional details of the incident:

Physical evidence (circle all applicable): Graffiti Notes E-mail Video/audiotape
Web sites: _____ Other: _____

Was the affected student absent from school because of this incident? Yes No

What was the reason? _____

How many days? _____

Has a complaint relevant to this incident been filed before?

Where: _____ With Whom: _____ When: _____

I agree that all information is accurate and true to the best of my knowledge.

Signature (optional): _____ Date: _____