

MINUTES OF THE MEETING – JULY 3, 2017

The Deer Creek – Lamont Board of Education met in regular session Monday, July 3, 2017 in the Superintendent’s Office, Deer Creek – Lamont High School, 1192 Harrison Avenue, Grant County, Lamont, OK. President, Mike Williams called the meeting to order at 6:00 P.M. Chad Muegge opened the meeting with a prayer.

Members present: Mike Williams, Greg Hohmann, Sabrina Blaser, and Chad Muegge. Administration present: Barbara Regier. Also present: Cathy Aldrich, Encumbrance/Minutes Clerk, Kristy Williams, Deborah McFeeters and Austin Hawkins.

Motion was made by Greg Hohmann seconded by Sabrina Blaser to approve consent items A-P:

- A. Minutes – June 2, 2017 Special Meeting, June 5<sup>th</sup>, 2017 Regular Meeting and June 26, 2017 Special Meeting
- B. Encumbrances, Warrants and Change Orders (GF#1-58 in the amount of \$264,583.29 and BF#1-20 in the amount of \$166,625.42)
- C. Activity Fund Report
- D. Resolution to Invest Funds for the 2017-18 School Year as Follows: Deer Creek - Lamont Public Schools hereby designates Mrs. Micki Metcalf as Treasurer of the District for the 2017-18 school year. Since there is cash on hand in the various funds of the school district which cannot at that particular time be used for the purpose for which it is intended, we hereby authorize and direct the school district treasurer to invest those monies as authorized by Title 70, Section 5-115 of the Oklahoma Statutes and reinvest General Fund monies (Fund 11) with the interest being returned to the Building Fund, Building Fund monies (Fund 21) with the interest being returned to the Building Fund, Bond Fund Monies (Fund 32) with the interest being returned to the Building Fund and Sinking Fund monies (Fund 41) with interest being returned to the Sinking Fund. Deer Creek - Lamont Public Schools further designates that the State Exchange Bank, Lamont, Oklahoma shall serve as the depository for Deer Creek - Lamont Public Schools funds for the 2017-18 school year. Deer Creek-Lamont Public Schools also designates the Grant County Bank, Medford, Oklahoma as the temporary investment account for Tax Protest Money.
- E. Approval of the following Committee Assignment for the 2017-18 school year:
  - Intellectually Gifted
  - Barbara Regier
  - Lee Ann Hobbs
  - Deborah McFeeters
  - Kay Gilchrist (Counselor)
  - 2 parents (Selected by Counselor)
- F. Approval to Maintain Activity Funds as Stipulated by Section 8.3 of Current Board of Education Policy for the 2017-18 School Year
- G. Approve BOE Policy Manual
- H. Approve Unpaid Meal Charges policy
- I. Vote to approve Section 125 Plans (501 & 502) for the 2017-18 School Year
- J. Approval of ODFI/Originator Agreement with State Exchange Bank for 2017-18

- K. Approval of the Following Appointments for the 2017-18 School Year:
  - Mrs. Cathy Aldrich – Custodian and Co-Signer of the Activity Fund  
Co-Purchasing and Receiving Agent
  - Mrs. Barbara Regier – Custodian and Co-Signer of the Activity Fund  
Co-Purchasing and Receiving Agent  
Federal Programs Custodian  
Authorized School Food Authority  
School District Representative on Alt. Ed Board
  - Mr. Kevin Engle – Custodian and Co-Signer of Activity Fund  
Alternate Representative to Alt. Ed Board
  - Mrs. Rita McWilliams – Custodian and Co-Signer of Activity Fund
- L. Approval of Each of the Individually Listed Contracts and/or Agreements for the 2017-18 school year
  - i. Student Records, Grade Book, and Lunch Data Processing Software – MAS, Inc.
  - ii. Accounts Payable, Payroll, Treasury, Activity Fund Software-ADPC, Inc.
  - iii. Speech Therapy Services – Suzi Keyser
  - iv. Health Education and Supervision Services – Grant County Health Department
  - v. Drug and Alcohol Testing Services-Alcohol and Drug Testing, Inc.
  - vi. Internet Filtering -Two Trees
  - vii. Anti-Virus Software – Two Trees
  - viii. Pest Control – Orkin
  - ix. Water Softeners – Quality Water
  - x. Termite Control – Terminix
  - xi. Office 365 – Microsoft Corporation
  - xii. Keystone Food Service
  - xiii. Swisher Corporation
  - xiv. Marlin Business Bank
  - xv. West Interactive Services Corporation
  - xvi. Pitney Bowes
  - xvii. Enid Typewriter
  - xviii. Precision Testing Laboratories, INC.
  - xix. Identimentrics
  - xx. Basic Legal Services Program with Center for Education Law
- M. Approval to Join Oklahoma Schools Secure Purchasing Card Program for 2017-18
- N. Discussion and Approval of CIPA Compliance  
Technology Protection Measures  
Internet Safety Policy
- O. Approval of Certifications and Municipal Order to County Clerk and County Treasurers
- P. Approval of Request by Superintendent, Board President, Board Clerk and District Treasurer to use facsimile signatures on District documents

M. Williams, yes; G. Hohmann, yes; S. Blaser, yes; and C. Muegge, yes. Chad Muegge abstained on Agenda Item #3 Section D.

## Reports

- A. Classroom Teachers
- B. Principal's Report
- C. Superintendent's Report
  - Bond Projects
  - Gymnasiums at Deer Creek and Lamont

Motion was made by Sabrina Blaser seconded by Greg Hohmann to convene in Executive Session at 6:25 p.m. to discuss BB Coach/Teacher position. 25 O.S. Section 307 (B)(1) M. Williams, yes; G. Hohmann, yes; S. Blaser, yes; and C. Muegge, yes.

Mike Williams, Board President, declared the meeting to Open Session at 8:25 p.m.

Executive Session Compliance Statement –  
Sabrina Blaser, Board Clerk, read the following statement:

The Deer Creek – Lamont Board of Education convened in Executive Session to discuss BB Coach/Teacher position. 25 O.S. Section 307 (B)(1) No action was taken during Executive Session. Those present were: Board Members: Mike Williams, Greg Hohmann, Sabrina Blaser and Chad Muegge. Administrators: Barbara Regier. Austin Hawkins entered the Executive Session at 7:00 p.m. and left at 7:25 p.m.

Superintendent Barbara Regier recommended Austin Hawkins be employed as Teacher/Coach for the 2017-2018 school year.

Motion was made by Sabrina Blaser seconded by Greg Hohmann to employ Austin Hawkins as Teacher/Coach for the 2017-2018 school year. M. Williams, yes; G. Hohmann, yes; S. Blaser, yes; and C. Muegge, Nay.

Motion was made by Chad Muegge seconded by Greg Hohmann to table agenda item #7. M. Williams, yes; G. Hohmann, yes; S. Blaser, yes; and C. Muegge, yes.

Motion was made by Sabrina Blaser seconded by Greg Hohmann to table agenda item #8. M. Williams, yes; G. Hohmann, yes; S. Blaser, yes; and C. Muegge, yes.

New Business Not Known At The Time of Posting –

Motion was made by Sabrina Blaser seconded by Greg Hohmann to move the district funds invested at Grant County Bank to the State Exchange Bank. M. Williams, yes; G. Hohmann, yes; S. Blaser, yes; and C. Muegge, Abstained.

Motion was made by Greg Hohmann seconded by Chad Muegge to reschedule the August 7, 2017 regular meeting to August 8, 2017. M. Williams, yes; G. Hohmann, yes; S. Blaser, yes; and C. Muegge, yes.

The Board signed contracts.

Motion was made by Sabrina Blaser seconded by Greg Hohmann to adjourn at 8:47 p.m.  
M. Williams, yes; G. Hohmann, yes; S. Blaser, yes; and C. Muegge, yes.

## REGULAR MEETING

STATE OF OKLAHOMA  
COUNTY OF GRANT

I, the undersigned Clerk of the Board of Education of Deer Creek - Lamont School District, I-95 of Grant County, Oklahoma, do hereby certify that prior to December 15<sup>th</sup> of the last calendar year the date, time and the place of this regular meeting was filed in the office of the County Clerk of Grant County, Oklahoma.

I also certify at least 24 hours prior to this meeting, excluding Saturdays, Sundays, and Holidays, notice of the date, time, place and agenda of this meeting was posted in prominent public view at the location of the meeting.

Witness my hand and seal this 3rd day of July, 2017.

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Sabrina Blaser Clerk, Board of Education